



Canadian Construction
Association
Gold Seal Certification

Gold Seal portal support document

Welcome to the brand-new Gold Seal portal! This guide will help you navigate the portal, provide insight into how it works, and clearly outline each step you must take throughout the process. To get the most out of your experience, be sure to follow the instructions below as you manage your certification.

INSTRUCTIONS

1. Visit www.cca-acc.com/gold-seal/
2. For Gold Seal information and resources, click **"New to Gold Seal."**
3. To log into the Gold Seal portal via the CCA member centre, click **"The Gold Seal portal."**

The screenshot shows the Gold Seal portal website. At the top, there is a navigation bar with the CCA logo and links for CONTACT US, NEWSROOM, MY ACCOUNT, EN, and FR. Below this is a secondary navigation bar with links for About us, Membership, Advocacy, Best practices services, Gold Seal, and Events. The main content area features a large purple banner with the text "Gold Seal" and "Canada's recognized industry standard for certification of construction management professionals." To the right of the banner is a photo of two construction workers in hard hats and safety vests looking at a laptop. Below the banner, there is a section titled "CCA's Gold Seal Certification is a nationally recognized standard of excellence for construction management professionals. Earned through industry experience, education, and examination, Gold Seal Certification:" followed by a bulleted list of benefits: enhances your professional development, improves your job mobility, and markets your skills, competence, and experience. Below this list is a paragraph about the program certifying various roles in the construction sectors. Another paragraph mentions that companies employing GSC professionals are seen as leaders. At the bottom, there is a section titled "New to Gold Seal" with a red arrow pointing to the link, and a section titled "The Gold Seal portal" with a link to log in via the CCA member centre.

Home / Gold Seal

Gold Seal

Canada's recognized industry standard for certification of construction management professionals.

CCA's Gold Seal Certification is a nationally recognized standard of excellence for construction management professionals. Earned through industry experience, education, and examination, Gold Seal Certification:

- enhances your professional development,
- improves your job mobility, and
- markets your skills, competence, and experience.

The Program certifies Estimators, Forepersons, Owner's Construction Managers, Project Managers, Safety Practitioners and Superintendents working in Canada's industrial, commercial, institutional, and civil (ICIC) construction sectors. Gold Seal Certified (GSC) construction management professionals have attained the highest standard of excellence in the industry, have proven industry experience and are held in the highest regard.

Companies that employ GSC professionals are seen as leaders for their commitment to quality and excellence through education, training, and continual skill development.

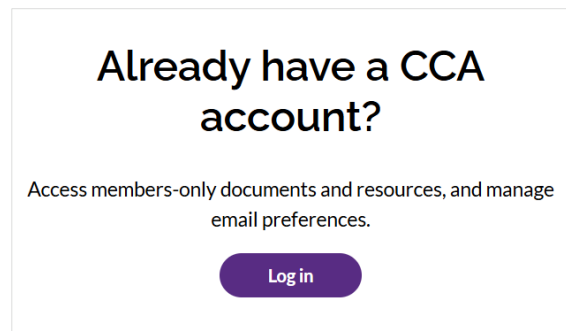
New to Gold Seal

There are several pathways to attain your Gold Seal Certification.

The Gold Seal portal

Log in to the Gold Seal portal via the CCA member centre

4. Once you reach the Gold Seal portal via the CCA member centre, there are **two options**:
- For **existing interns, GSCs or P.GSCs**, please click the log in button under “**Already have a CCA account?**”

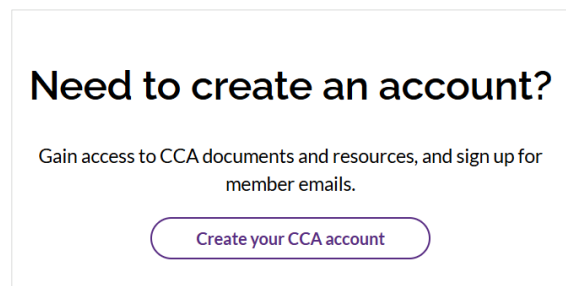


Already have a CCA account?

Access members-only documents and resources, and manage email preferences.

Log in

- For individuals **new to the program** who do not have active applications, please click the “**Create your CCA account**” button under “**Need to create an account?**”



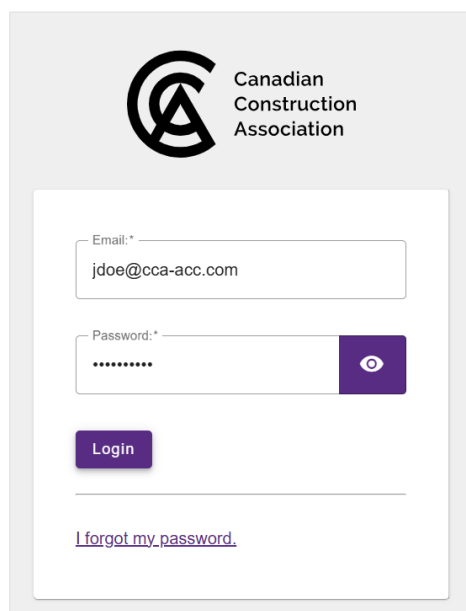
Need to create an account?


Gain access to CCA documents and resources, and sign up for member emails.

Create your CCA account


5. Enter your email and password to access the Gold Seal portal.

Direct link: <https://www.cca-acc.com/member-centre/gold-seal/>



 Canadian Construction Association

Email:*
jdoe@cca-acc.com

Password:*
***** 

Login

[I forgot my password.](#)

6. You will reach the **Gold Seal portal dashboard** once logged in.

The screenshot shows the 'Member centre' dashboard. On the left is a sidebar menu with links: My account, Edit contact info, Change password, Corporate member form, Resources, Documents, Gold Seal (highlighted), Orders, and Log out. The main content area has three sections: 1. 'Gold Seal Certification' with introductory text and a link to the application guide. 2. 'Email, language preference and shipping address' with a text area for the address, an 'Update' button, and explanatory text about email preferences. 3. 'Consent for publication' with a checkbox for opting out of publication, an 'Update' button, and explanatory text about the directory.

Member centre

- My account
- Edit contact info
- Change password
- Corporate member form
- Resources
- Documents
- Gold Seal**
- Orders
- Log out

Gold Seal Certification

The Gold Seal [application guide](#) contains everything you need to know to start your journey towards Gold Seal Certification. Applicants are required to read this guide before enrolling in the Program.

To apply, the majority of your duties must align with your designation's [competency self-assessment](#).

Email, language preference and shipping address

Please ensure your email address and preferred language is correctly selected in your profile, as you will receive email updates in the chosen language. You'll currently receive emails in English to goldseal@cca-acc.com.

Confirm that your current shipping address listed here is up to date to ensure your certificate is delivered to the correct address. Your shipping (primary) address is: 123 Main Ottawa, ON, E0E0E0

[Update](#)

Consent for publication

By submitting an application, you consent to have your name, certification type, designation, and province published in our online [GSC directory](#) and/or [PGSC directory](#).

Employers, other certifying bodies (such as CIQS) and purchasing authorities use this directory to verify the credentials of Gold Seal professionals. Your consent also applies to your local construction association potentially publishing your name and designation on their website and publications such as annual magazines or newsletters.

If you wish to opt out of having your information published in our directories, please update your preferences by clicking the "Update" button below.

☐ I would like to opt out of having my information published

[Update](#)

7. Review the [application guide](#) and competency self-assessment before beginning your application.

8. After consent, you will be presented with 6 **designations**.

Designations

Choose an in-progress designation to continue or get started on a new one.

| | |
|----------------------------------|----------------------------------|
| Construction Safety Practitioner | Get started > |
| Estimator | Get started > |
| Foreperson | Get started > |
| Owner's Construction Manager | Get started > |
| Project Manager | Get started > |
| Superintendent | Get started > |

9. To begin your application, select your designation (must be currently working in that role).

Designations

Choose an in-progress designation to continue or get started on a new one.

| | |
|----------------------------------|----------------------------------|
| Construction Safety Practitioner | Get started > |
| Estimator | Get started > |
| Foreperson | Get started > |
| Owner's Construction Manager | Get started > |
| Project Manager | Get started > |
| Superintendent | Get started > |

10. The first step in the process is to complete the **eligibility survey**.

Project Manager

| | |
|--------------------------------------|--|
| Current status Not started | Next steps Take eligibility survey |
|--------------------------------------|--|

Eligibility survey

Thank you for your interest in the Project Manager designation! Please answer the following questions to determine if you are eligible to enroll in this designation, or have an equivalency that will expedite your Gold Seal Certification.

What is the name of your LCA (Local Construction Association)?

Are you currently employed as a Project Manager in Canada?

☐ Yes ☐ No

What is the name of your current employer?

11. Once complete, click the “**Submit**” button.

Do you have MCIQB (Member of the Chartered Institute of Building) status from the Chartered Institute of Builders (CIOB)?

☐ Yes ☒ No

Do you have your PQS (Professional Quantity Surveyor) designation?

☐ Yes ☒ No

How did you first hear about the Gold Seal Certification Program?

☐ Blog or publication

☐ CCA website

☐ Email

☐ Job listing (Indeed, LinkedIn, Monster, etc.)

☐ Local Construction Association

☒ My employer

☐ Recommended by a friend or colleague

☐ Search engine (Google etc.)

☐ Social media (LinkedIn, Twitter, etc.)

☐ Other

Submit

12. If you are eligible, you will see the following message:

[← Back to Gold Seal dashboard](#)

Project Manager

| | |
|-----------------------------------|--|
| Current status Prospect | Next steps Submit enrollment application |
|-----------------------------------|--|

Congratulations!

It looks like you're eligible to enroll for this designation. Fulfill the requirements below and submit your enrollment application.

If you are not eligible, the reason will be provided with the next steps.

13. To continue, scroll down to the designations section, where your next steps have been updated to “**submit enrollment application.**”

Designations

Choose an in-progress designation to continue. You can only process one application at a time. You must first complete your GSC in your current role before pursuing a new designation.

| | |
|---|--|
| Project Manager | Continue > |
| Current status Prospect | Next steps Submit enrollment application ← |
| Construction Safety Practitioner | Not started |
| Estimator | Not started |

14. You may begin your enrollment application by completing the work **experience** and **letter of reference** sections.

Experience

Work experience

At least one year of Canadian experience in this designation - or two years in a related assistant's position (such as junior, assistant, or coordinator).

[Review credits >](#)

Letter of reference

Please upload a current letter of reference signed by your direct supervisor detailing your position at the company, your length of time with the company and summarizing your duties. The letter – preferably on official letterhead – should include the following:

- Company name
- Company website
- Name, title, and contact information of the direct supervisor
- Your job title and primary duties
- Length of employment (if you have held various positions, the letter needs to include the effective dates of the new positions)

If you are self-employed, please provide a letter from a client detailing your company name, your position title, your length of time in business and a summary of your duties.

Choose File

No file chosen

15. A box will appear where you can **add your experience**. Alternatively, you can close the box and click “review credits” under “Work experience.”

×

Add experience

What kind of position do you want to add?

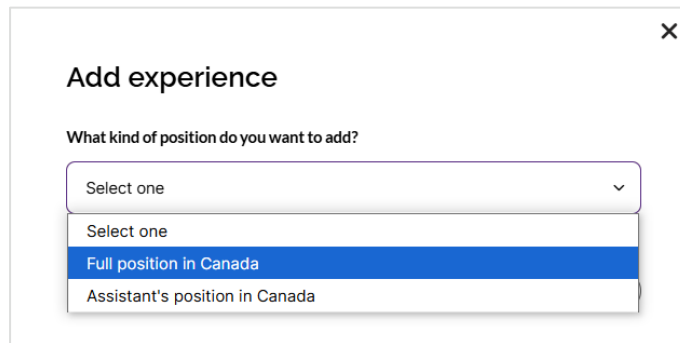
Select one

Select one

Full position in Canada

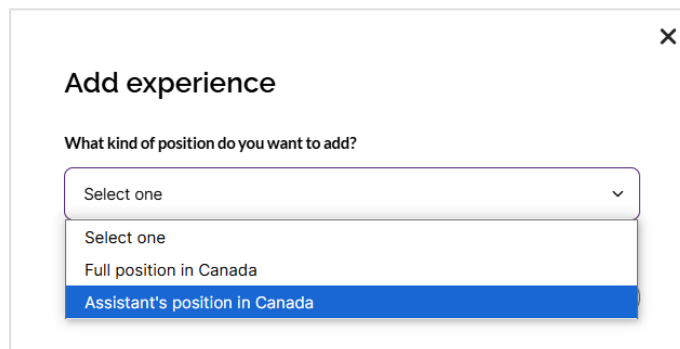
Assistant's position in Canada

16. To enroll, you only need one year of experience in a full position or two years in an assistant's position. **Select your experience type:**



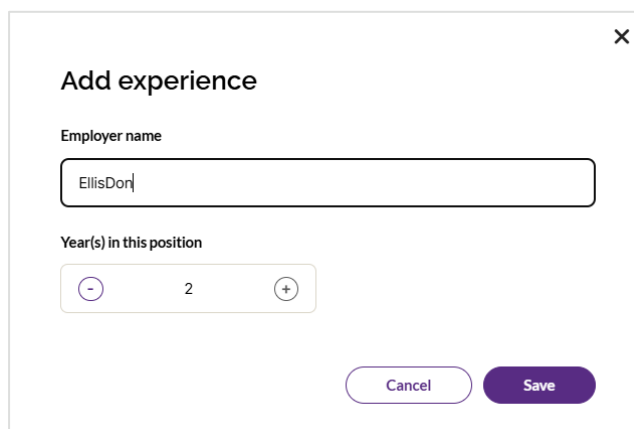
The screenshot shows a modal window titled "Add experience" with a close button (X) in the top right corner. Below the title is the question "What kind of position do you want to add?". A dropdown menu is open, displaying three options: "Select one", "Full position in Canada" (which is highlighted in blue), and "Assistant's position in Canada".

OR



The screenshot shows the same "Add experience" modal window. The dropdown menu is open, and "Assistant's position in Canada" is now highlighted in blue.

17. Include the **employer's name and year(s) in this position**, then save.



The screenshot shows the "Add experience" modal window with the following fields filled out: "Employer name" is "EllisDor" and "Year(s) in this position" is "2". At the bottom right, there are "Cancel" and "Save" buttons.

18. You will then see that you have met the minimum requirements. Save and proceed to upload your letter of reference.

Credits

Please note that credit information entered here is not saved to your Gold Seal profile until you press the Save button at the bottom of this page. You do not need to meet all program requirements before saving credits to your profile.

CATEGORY

Experience

Add

EllisDon (Assistant's position in Canada - 2 years) Delete

Requirements met ✓

Save

19. Once both requirements show a green checkmark, you can proceed to pay for and submit your application.

Experience

✓

Work experience

At least one year of Canadian experience in this designation - or two years in a related assistant's position (such as junior, assistant, or coordinator).

[Review credits >](#)

✓

Letter of reference

Please upload a current letter of reference signed by your direct supervisor detailing your position at the company, your length of time with the company and summarizing your duties. The letter – preferably on official letterhead – should include the following:

- Company name
- Company website
- Name, title, and contact information of the direct supervisor
- Your job title and primary duties
- Length of employment (if you have held various positions, the letter needs to include the effective dates of the new positions)

If you are self-employed, please provide a letter from a client detailing your company name, your position title, your length of time in business and a summary of your duties.

John Doe reference letter.docx Delete

Next steps

Once the above requirements are met, you can enroll in the Gold Seal Certification Program by submitting the application below.

The cost of the enrollment application is **\$425 plus applicable taxes** (non-refundable).

Once your enrollment application is submitted, it will be reviewed by the Gold Seal team. An approval email will be sent to you within 1-2 weeks.

Pay for and submit application

20. At the **checkout**, enter all your billing and credit card details.

[Home](#) / [Checkout](#)

Checkout

Billing details

First name *

Last name *

Company name (optional)

Country / Region *
Canada

Street address *

Town / City *

Province *

Postal code *

Phone *

Email address *

Additional information

Order notes (optional)

Your order

| Product | Subtotal |
|--------------------------------------|-----------------|
| Gold Seal Enrollment Application × 1 | \$425.00 |
| Subtotal | \$425.00 |
| HST (13%) | \$55.25 |
| Total | \$480.25 |

Credit / Debit Card

Pay with your credit card via Stripe.

Test mode: use the test VISA card 4242424242424242 with any expiry date and CVC. Other payment methods may redirect to a Stripe test page to authorize payment. More test card numbers are listed [here](#).

Secure, 1-click checkout with Link

Card number

Expiration date

Security code

Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our [privacy policy](#).

Place order

21. You will then see a payment summary with an option to return to the Gold Seal dashboard.

Checkout

Thank you for submitting your Gold Seal application! It may take a few minutes before your Gold Seal dashboard reflects your submission. Please do not submit another application.

[Back to Gold Seal dashboard](#)

| | | | | |
|---------------|----------------|------------------|----------|----------------------|
| ORDER NUMBER: | DATE: | EMAIL: | TOTAL: | PAYMENT METHOD: |
| 51855 | April 14, 2025 | jdoe@cca-acc.com | \$480.25 | Credit Card (Stripe) |

Order details

| Product | Total |
|--|----------------------|
| Gold Seal Enrollment Application × 1 | |
| designation_type: pmr | \$425.00 |
| designation_id: 13826 | |
| Subtotal: | \$425.00 |
| HST (13%): | \$55.25 |
| Payment method: | Credit Card (Stripe) |
| Total: | \$480.25 |

Billing address

Bird Construction
John Doe
123 Anywhere Street
Ottawa ON K4L 9A2
📞 613-555-3357
✉ jdoe@cca-acc.com

22. If you return to the Gold Seal dashboard, your next steps will indicate “wait for application review.”

[My account](#)
[Edit contact info](#)
[Change password](#)
[Corporate member form](#)
[Resources](#)
[Documents](#)
[Gold Seal](#)
[Orders](#)
[Log out](#)

[Back to Gold Seal dashboard](#)

Project Manager

| | |
|-----------------------------------|--|
| Current status Prospect | Next steps Wait for application review |
|-----------------------------------|--|

Next steps

Your enrollment application submitted on April 14 is currently in review. Please allow 1-2 weeks for the Gold Seal team to review your application. Once reviewed, you will receive an email.

If it has been more than two weeks, or if you have questions or concerns about your application, please contact us at goldseal@cca-acc.com or 613-236-9455.

23. Once your application has been approved, the next time you log into the portal, you will see that your **current status**, **next steps** and **GSI expiry** have been updated.

Project Manager

| | | |
|------------------------------|---|---------------------------------|
| Current status GSI | Next steps Submit GSC application | GSI expiry 2030-04-14 |
|------------------------------|---|---------------------------------|

Experience

50 credits (five years) in industry experience

A minimum of three years must be in Canada and in a full position (i.e., not an assistant's position). If you have at least three years working in a full position, you can claim two years in a relevant assistant's position to obtain your minimum five years' experience. Applicants may claim additional years of experience outside of Canada if they have a minimum of three years Canadian experience.

[Review credits >](#)

24. You can now scroll through each section, indicating the **credit requirements**. Alternatively, you can keep track of your credits using the downloadable [credit self-assessment tool](#).

25. Once you have 100 credits, you can proceed with your **GSC application**.

26. Beginning with “**Experience**”, enter a minimum of five years of experience up to a maximum of eight years.

Experience

Add

| | | |
|---|-----------|--------|
| EllisDon (Assistant's position in Canada - 2 years) | 20 | Delete |
| Renokrew (Full position in Canada - 3 years) | 30 | Delete |
| Total (MIN 50 \ MAX 75) | 50 | |

27. You can claim international experience if you have at least three years of experience in Canada.

×

Add experience

What kind of position do you want to add?

Select one

Select one

Full position in Canada

Full position outside of Canada

Assistant's position

Cancel

Save

×

Add experience

Employer name

London Construction

Year(s) in this position

-

3

+

Cancel

Save

28. You have now reached the maximum number of credits in experience. Click “Save”.

Experience

Add

| | | |
|---|-----------|--------|
| EllisDon (Assistant's position in Canada - 2 years) | 20 | Delete |
| Renokrew (Full position in Canada - 3 years) | 30 | Delete |
| London Construction (Full position outside of Canada - 3 years) | 30 | Delete |
| Total (MIN 50 \ MAX 75) | 75 | |

Training & education

Add

Total (MIN 25 \ MAX 50) 0

Total credits 75 / 100

Save

29. Next, complete the **training & education** section. Note that formal education is optional.

×

Add training

What type of credit do you want to add?

Select one

Select one

Formal education
Formal education
Mandatory training
Mandatory ethics course
Designation-specific training
Additional training
Safety training
Other training

×

Add training

What type of credit do you want to add?

Formal education

▼

Highest level of education achieved

Tradesperson qualification (Red Seal, Journeyman ticket) - 25 credits

▼

School name & city

Year completed

Skilled Trades BC, Richmond


−

2024

+

Upload certificate

Red Seal certificate.pdf

Delete 

Cancel

Save

30. If you add formal education, it will automatically populate, and you will then be able to add training. Be sure to click “Save” to save your progress periodically.

Training & education

Add

| | | |
|---|----|--------|
| Skilled Trades BC, Richmond (Tradesperson qualification (Red Seal, Journeyman ticket) - 2024) | 25 | Delete |
|---|----|--------|

Total (MIN 25 \ MAX 50)25

Total credits100 / 100

Save

31. The next steps include adding **mandatory training** and, if more credits are required, adding **safety training and/or additional training**.

Add training

What type of credit do you want to add?

Mandatory ethics course

Course provider

BuildForce

Year completed

2022

Upload certificate

Ethics certificate.pdf

Delete

Cancel Save

Add training

What type of credit do you want to add?

Designation-specific training

Course name

Closeout of a Construction Project

Number of hours

8

Year completed

2025

Upload certificate

Closeout of a construction project.pdf

Delete








Please note that each individual course is worth a maximum of 10 credits.

Cancel Save

32. Once you have added all the required credits and reached 100 credits, the summary will look like the photo below. Click “Save” when you are finished.

Training & education

Add

| | | |
|---|-----------|--|
| Skilled Trades BC, Richmond (Tradesperson qualification (Red Seal, Journeyman ticket) - 2024) | 25 | Delete  |
| Construction Industry Ethics (BuildForce - 2022) | 3 | Delete  |
| Closeout of a Construction Project (Designation-specific training - 2025) | 2 | Delete  |
| First Aid (Safety training - 2023) | 5 | Delete  |
| WHIMIS (Safety training - 2025) | 2 | Delete  |
| Working at Heights (Safety training - 2021) | 3 | Delete  |
| Project Leadership & Communications (Other training - 2025) | 10 | Delete  |
| Total (MIN 25 \ MAX 50) | 50 | |

Total credits

100 / 100


Save

33. Once you have completed your GSC application, all the required sections will show a green checkmark.

Project Manager


| | | |
|------------------------------|---|---------------------------------|
| Current status GSI | Next steps Submit GSC application | GSI expiry 2030-04-14 |
|------------------------------|---|---------------------------------|

Experience


50 credits (five years) in industry experience

A minimum of three years must be in Canada and in a full position (i.e., not an assistant's position). If you have at least three years working in a full position, you can claim two years in a relevant assistant's position to obtain your minimum five years' experience. Applicants may claim additional years of experience outside of Canada if they have a minimum of three years Canadian experience.

[Review credits >](#)


Letter of reference


Please upload a current letter of reference signed by your direct supervisor detailing your position at the company, your length of time with the company and summarizing your duties. The letter – preferably on official letterhead – should include the following:

- Company name
- Company website
- Name, title, and contact information of the direct supervisor
- Your job title and primary duties
- Length of employment (if you have held various positions, the letter needs to include the effective dates of the new positions)

If you are self-employed, please provide a letter from a client detailing your company name, your position title, your length of time in business and a summary of your duties.


John Doe reference letter.docx
Delete

Training & education


3 credits from mandatory ethics course


All applicants must take the mandatory Construction Industry Ethics course, available in either e-learning or virtual/in-class format. Please contact one of [CCA's partner associations](#) to register. Substitutions are not accepted.

[Review credits >](#)


2 credits from designation-specific training

Law and contracts in the construction industry, construction planning and scheduling, project management, project costing control / accounting. Please see the Gold Seal [application guide](#) for more information.


[Review credits >](#)


20 credits in other education or training

Applicants must have at least 20 additional credits in formal education and/or training, including safety training. Please see the Gold Seal [application guide](#) for formal education options and details on additional training.

[Review credits >](#)

General

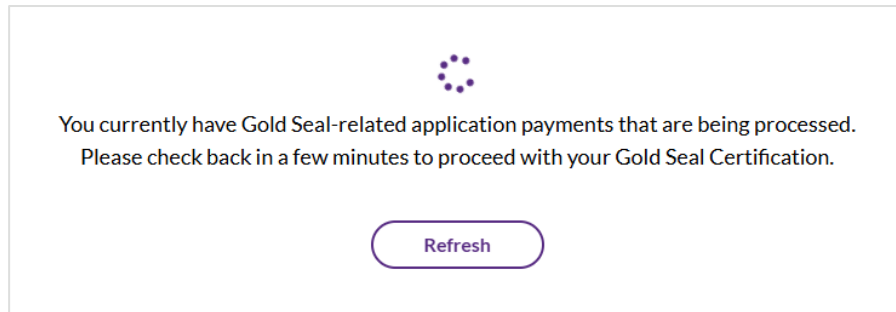

A total of 100 credits

Applicants require 100 credits to be approved to write the Gold Seal exam.

[Review credits >](#)

34. You may now pay for and submit your GSC application.

35. If you see the following screen after you have submitted your payment, click “Refresh”.



36. In the dashboard, you will notice that your next steps have been updated to “wait for application review.”

37. Once your GSC application is approved, your next step is to **schedule an exam date**.

Designations

Choose an in-progress designation to continue. You can only process one application at a time. You must first complete your GSC in your current role before pursuing a new designation.

| | | |
|--|----------------------------------|-----------------------------|
| Project Manager Continue > | | |
| Current status GSI (Approved) | Next steps Schedule exam date | Exam deadline 2026-04-14 |

Gold Seal Exam

Exam date selected

The Gold Seal Certification exam is multiple-choice and is written at the applicants' home or office. Since this is primarily an experience-based exam, there is no study guide. However, applicants are encouraged to review previous course material, company policies and procedures, the sample exam questions and the competency self-assessment.

Select an exam date ▼

Next steps

Once you've selected an exam date, you will need to pay **\$125 plus applicable taxes** (non-refundable) to finalize your exam booking.

Pay for exam booking

Gold Seal Exam



Exam date selected

The Gold Seal Certification exam is multiple-choice and is written at the applicants' home or office. Since this is primarily an experience-based exam, there is no study guide. However, applicants are encouraged to review previous course material, company policies and procedures, the sample exam questions and the competency self-assessment.

Select an exam date ▾

Select an exam date

June 13, 2025 at noon Eastern time

September 19, 2025 at noon Eastern time

November 21, 2025 at noon Eastern time

Next steps

Once you've selected an exam date, you will need to pay **\$125 plus applicable taxes** (non-refundable) to finalize your exam booking.

[Pay for exam booking](#)

Gold Seal Exam



Exam date selected

The Gold Seal Certification exam is multiple-choice and is written at the applicants' home or office. Since this is primarily an experience-based exam, there is no study guide. However, applicants are encouraged to review previous course material, company policies and procedures, the sample exam questions and the competency self-assessment.

September 19, 2025 at noon Eastern time ▾

Next steps

Once you've selected an exam date, you will need to pay **\$125 plus applicable taxes** (non-refundable) to finalize your exam booking.

[Pay for exam booking](#)

38. There will be two outcomes after you write your exam.

Outcome 1: Passed exam, now Gold Seal Certified

| | | |
|------------------------------|--|-------------------------------|
| Project Manager | | Continue > |
| Current status GSC | Next steps Submit P.GSC application (optional) | |

Outcome 2: Failed your exam with an opportunity to rewrite the exam for \$125 plus tax.
Proceed by choosing a future exam date and paying for your exam rewrite application.

| | | | |
|--|---|------------------------------------|-------------------------------|
| Project Manager | | | Continue > |
| Current status GSI (Requires Exam Rewrite) | Next steps Schedule exam rewrite date | Exam deadline 2026-04-09 | |

39. Once a GSC, you can purchase additional certificates, stickers, pins or download logos.

| | |
|--|--|
| Project Manager | |
| Current status GSC | Next steps Submit P.GSC application (optional) |
| Certificates, stickers, logos and pins Now that you are certified, you can download or purchase copies of your certificates as well as stickers, logos and pins to showcase your certification. Certificates, stickers, logos and pins > | |

| | |
|--|--------------------------|
| Certificates, stickers, logos and pins | |
| Digital files | |
| To receive your certificate(s), please submit a request using the links below. Certificates will be sent to you via email. Logos can be downloaded directly. | |
| GSC certificate | Request |
| GSC logo | Download |

Purchase physical materials

Certificates are issued in an unframed 8.5 x 11" format. Stickers are durable and weather-resistant, designed for hard hats, with a lifespan of 3 to 5 years. The Gold Seal lapel pins are made of antique gold metal and engraved with the GSC logo. Orders are processed in 2-3 weeks and shipped at month-end. Orders placed after the last Thursday ship the following month.

| | | |
|--|---|---------|
| GSC Certificate - \$20.00 | <div><div>-</div><div>1</div><div>+</div></div> | \$20.00 |
| GSC Sticker - \$2.00 | <div><div>-</div><div>2</div><div>+</div></div> | \$4.00 |
| Gold Seal Pin - \$15.00 | <div><div>-</div><div>1</div><div>+</div></div> | \$15.00 |
| Subtotal | | \$39.00 |
| Taxes and shipping calculated at checkout. | | |

Checkout

40. You can pursue your **Professional Gold Seal Certified (P.GSC)** one year after obtaining your GSC. The requirements for experience, training, and industry activities are listed. Proceed in the same way as the previous applications.

Experience

☐ **Two years of work experience**

Proof of having worked for the past two years, in the designation in which you were certified.

[Review credits >](#)

Training & industry activities

☐ **10 credits from construction-related courses within the past two years**

A minimum 10 credits (one credit per three hours) from construction-related courses obtained after receiving the GSC (or since your last P.GSC renewal) is mandatory.

[Review credits >](#)

☒ **A total of 30 credits within the past two years**

In addition to the 10 mandatory credits above, 20 credits are required from the following:

- Seminars, conferences, self-directed study or professional meetings (one credit per three hours);
- Involvement in community-based or charitable organizations or mentoring (one credit per three hours);
- Teaching including giving presentations, seminars and workshops (two credits per hour of teaching);
- Contributing to activities that improve the construction industry, such as committee work (one credit per hour).

[Review credits >](#)

Next steps

The optional final stage of the Gold Seal Certification Program is the Professional Gold Seal Certification (PGSC). By obtaining your PGSC, you are making a statement of enhanced professional development and recognition while letting your clients, co-workers and partners know that they are working with a capable professional, committed to the job.

Once the above requirements are met, you will be able to submit your PGSC application. The cost of this application is **\$125 plus applicable taxes** (non-refundable). Once the PGSC application is submitted, it will be reviewed by the Gold Seal team. An approval email will be sent to you within 1-2 weeks.

Pay for and submit application

For questions, please contact goldseal@cca-acc.com or 613-236-9455 option 3.

We hope you enjoy the new portal!