
Nominations Sub-Committee

1.0 Purpose of the Sub-Committee

Following the established process to develop the slate of candidates for the Board of Directors, National Advisory Councils and Board Committees for approval at the AGM (Board) and by the Board (councils and Board committee members).

2.0 Responsibilities

- Recommend any changes to Director qualifications.
- Recommend any changes to the Director recruitment, nomination and election process.
- Recommend any changes to the Councils and Board Committee recruitment, nomination and election process.
- Officers to nominate the sub-committee members for Board approval.
- Present the slate of Board directors to the current Board for approval.
- Present the Council Chairs, Committee and Council members for approval to the newly elected Board, at its first meeting.

3.0 Sub-Committee composition

- Chair of the Board of Directors.
- Vice-Chair of the Board of Directors.
- Up to 4 other members who will be ineligible to sit on the Board and who represent the diversity of the CCA sectors, geography, excluding COOs or staff of integrated Partner Associations.
- Up to 1 Board director who is already confirmed to sit on the board for the term under consideration; for either continuity or development purposes, the CCA President will be the staff liaison.

4.0 Voting

Business arising at any meeting of this committee shall be decided by a majority of votes. The Committee Chair shall not have a vote except in the case of a tie. Where the Chair is also the Chair of the Board of Directors, the Chair shall have no vote, as per CCA's By-laws. No committee member shall be entitled to vote by proxy.

5.0 Quorum

A quorum shall consist of more than 50% of the voting membership of the committee.

6.0 Meeting frequency

The Sub-Committee will meet at a minimum of once per year, virtually.